



City of Muscatine



CITY COUNCIL Thursday June 17, 2021

Diana Broderson, Mayor

Dennis Froelich, 1st Ward
Osmond Malcolm, 2nd Ward
Peggy Gordon, 3rd Ward
Nadine Brockert, 4th Ward
John Jindrich, 5th Ward

Kelcey Brackett, At Large
DeWayne Hopkins, At Large
Carol Webb, City Administrator
Cinda Hilger, Admin. Professional
Matt Brick, City Attorney

City Council meetings are held on the 1st and 3rd Thursday of each month, In-depth sessions on the 2nd Thursday of each month. All meetings are available for review on the City of Muscatine YouTube page.

Pursuant to Iowa Code section 21.8, an electronic City Council meeting is being held on Thursday June 17, 2021, in conjunction with an in person meeting to allow those who may have concerns for their health and safety due to COVID-19 to attend virtually using the information below:

<https://global.gotomeeting.com/join/178707021>

Phone: [+1 \(408\) 650-3123](tel:+14086503123)

Access Code: 178-707-021

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **COMMUNICATIONS – CITIZENS**

5. CONSENT AGENDA

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

*** Item 6A - Approval of City Council Minutes**

*** Item 8A - Petitions and Communications**

1) Request for renewal of a Class “C” Beer Permit, Class “B” Wine Permit and Sunday Sales for KWIK Star #1064, 3605 University Drive – KWIK Trip, Inc. (pending inspections)

2) Request on first reading on a new Class “A” Liquor License for Peking, 1700 Park Avenue – Peking, LLC (pending inspections and insurance)

3) Request for renewal of a Class “C” Liquor License and Sunday Sales for Applebee’s Neighborhood Grill & Bar, 306 Cleveland Street – Apple Corps L.P. (pending inspections and insurance)

4) Request for renewal of a Class “B” Beer Permit and Sunday Sales for Happy Joe’s Pizza & Ice Cream Parlor, 927 Grandview Avenue – Max Brewer Corporation LLC (pending inspections and insurance)

5) [Request for Use of City Property from Musser Public Library for a Children’s Parade on July 4, 2021.](#)

*** Item 9A - From the Mayor**

A. [LGBTQ+ Pride Month Proclamation](#)

*** Item 12A - Receive and File**

A. [Muscatine County Board of Supervisors Minutes 5-24-2021](#)

*** Item 13A - Bills***

* Approval of attached Bills for Approval totaling \$3,582,231.39, subject to the approval of any related agenda item(s).

6. MINUTES – APPROVAL

7. PUBLIC HEARING

8. **PETITIONS AND COMMUNICATIONS**

9. **FROM THE MAYOR**

- A. A proclamation by the Mayor of Muscatine, Iowa, declaring June 2021 as Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning (LGBTQ) Pride Month.

10. **FROM THE PLANNING AND ZONING COMMISSION**

11. **FROM THE CITY ADMINISTRATOR**

- A. [Third and Final Reading of Ordinance Vacating and Deeding 3,339 sq. ft. of the Mulberry Avenue Right of Way adjoining the 204 Mulberry Avenue property.](#)
(April Limburg)

The City of Muscatine has submitted a request to vacate, and deed over to the adjoining property 3,339 sq. ft. of the Mulberry Avenue right of way adjoining 204 Mulberry Ave property.

Is there a motion to adopt this Ordinance on third and final reading and to direct for its publication as required by law?

- B. [First Reading of Ordinance Updating the Regulations of Nuisance Vehicles, Chapter 3 – Nuisance of Title 9 – Health and Sanitary Regulations, Of City Code](#)
(Andrew Fangman)

At the February in-depth meeting, as part of a continuing effort to improve City Code, with the intent of making City Code easier to understand and enforce, City Council reviewed a draft ordinance which would make changes to City Code as it pertains to nuisance vehicles, including both junked and unregistered vehicles. The intent of the proposed changes is not to radically change how nuisance vehicles are regulated, but rather to improve on the current approach.

Is there a motion to approve the first reading of this Ordinance as submitted?

- C. [Resolution Awarding a Contract for the Demolition of a Structure at 1246 E. 5th Street.](#) (April Limburg)

The City of Muscatine is currently working on removing abandoned and dilapidated homes that are a hazard to public safety. The City of Muscatine desires to remove the abandoned structure located at 1246 E. 5th Street and return the parcel to a state in which it can be redeveloped. Sulzco, LLC has submitted a bid in the amount of \$12,500 to remove the structure.

Is there a motion to adopt this Resolution as submitted?

D. [Request Approval to renew City of Muscatine Insurance Policy](#) (Stephanie Romagnoli)

City staff requests City Council's approval to renew the City's Insurance policy. ICAP (Iowa Communities Assurance Pool and IMWCA (Iowa Municipalities Workers' Compensation Association) provide the City the broadest, most cost-effective insurance coverage available to the City of Muscatine. Great American Insurance is the company that insures the dredge operation. The premium for coverage on the dredge is \$10,000 more than the current year to maintain the same level of coverage. This increase is due to market conditions.

Is there a motion to approve this Request as submitted?

E. [Request to Approve a Design Contract for the East Hill Fire Station](#) (Pat Lynch, Jerry Ewers)

City Staff have been working with the City Council and Legat Architects to finalize a path forward to design or remodel existing building space for a fire station at the former Iowa Department of Transportation property on Lake Park Boulevard. At the April 8, 2021 in-depth council meeting, staff received consensus from the City Council to move forward with negotiations to create a scope and fee schedule to design a new, free standing fire station. At this time staff requests to enter into a contract for Phase 1 Design with Legat Architects for an amount not to exceed \$211,975.

Is there a motion to approve this Request as submitted?

F. [Request to Approve a Six-Month Contract Extension with Rittmer, Inc for Landfill Operations](#) (Dave Popp)

The City of Muscatine has utilized contract labor and equipment to perform the operations necessary to receive waste at the Muscatine County Sanitary landfill. Contractors have been utilized since 1995 for this operation. The current contractor being used is Rittmer Inc. from DeWitt Iowa and has been performing the operations since April of 2020. The request being made by Staff is for a six-month extension to the current landfill operations contract, July 1st, 2021 to December 31st, 2021. A new three year contract will be bid in October of 2021.

Is there a motion to approve this Request as submitted?

G. [Request to Approve State Transit Assistance Fiscal Year 2022 Funding Agreement](#) (Amy Fortenbacher)

The City of Muscatine Transit (MuscaBus) has received the annual Transit Joint Participation Agreement from the Iowa Department of Transportation (IDOT) to implement State Transit Assistance (STA) for operations in the amount of \$275,126.00. To receive these funds, the agreement with the Iowa Department of Transportation needs to be approved.

Is there a motion to approve this Request as submitted?

H. [Request to Approve Issuance of a Purchase Order for Fire Department Stove Replacement](#) (Jerry Ewers)

Presented for City Council's consideration is a request to approve the issuance of a purchase order in the amount of \$7,288.00 to Gator Chef for the purchase of a replacement stove for the main fire station. There is \$8,500.00 budgeted for this expense.

Is there a motion to approve this Request as submitted?

I. [Request to Approve the Issuance of a Purchase Order for the Replacement of a Capture BT Fuming Chamber for Evidence Collection](#) (Minnat Patel)

Presented for City Council's consideration is a request to approve the issuance of a purchase order to Arrowhead Forensics in the amount of \$12,492.27 for the purchase of a replacement Fuming Chamber for evidence collection. The replacement of the Capture BT Fuming chamber will allow Evidence Technicians and Officers within the department to process various pieces of evidence for the identification of suspects in various crimes. This purchase was not budgeted but there are sufficient funds to absorb this cost in the current operating budget.

Is there a motion to approve this request as submitted?

J. [Request to Approve the Issuance of a Purchase Order for WRRF Administration and Maintenance Building Roof Replacement](#) (Jon Koch)

The roofs of the Administration Building and parts of the Maintenance Building at the Water and Resource Recovery Facility are over 30 years old and have been patched many times but continue to leak. A complete replacement is required at this time. Three bids were received for this project and the low bid was received

from Riddell Roofing, Inc. in the amount of \$69,250.00. \$64,000.00 was budgeted for this project. The overage is due to material price increases over the course of the past 6 months in all construction products. The remaining \$5,250.00 will be covered by the remaining funds in the Sluice Gate Installation Project that was completed \$13,000.00 under budget.

Is there a motion to approve this Request as submitted?

- K. [Request to Approve the Issuance of a Purchase Order for a Truck and Utility Box for the WRRF](#) (Jon Koch)

WRRF staff have received four bids for the purchase of a new truck with utility box for the Lift Station Department. The low bid was received from Stivers Ford of Waukee, IA, for \$45,477.00. \$43,700.00 was budgeted for this item with the excess \$1,777.00 being covered by remaining funds in the Lift Station budget.

Is there a motion to approve this Request as submitted?

- L. [Request to Approve the Issuance of a Purchase Order for 2021 F-350 1 Ton Truck Chassis for the Public Works Dept](#) (Randy Howell)

Public Works requests approval of the bid for a 2021 F-150 1 Ton Truck Chassis. Every year Public Works sends out a bid tab sheet requesting companies to bid on 1 Ton Truck Chassis. These truck chassis are replacing worn out 1 ton dump trucks in our fleet. City Staff received three bids on June 3, 2021. The low bid was from Stivers Ford, Waukee Iowa. Krieger Ford was the second low bid, and with the 2% preference, they would become the low bidder. Funding for this vehicle is available in the Roadway Maintenance Budget.

Is there a motion to approve this Request as submitted?

12. **COMMUNICATION – RECEIVE AND FILE**

13. **APPROVAL OF BILLS**

It is recommended [bills totaling \\$3,582,231.39](#), be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

14. **COMMUNICATIONS - COUNCIL MEMBERS**

15. **OTHER BUSINESS**

16. **ADJOURNMENT**